



an agency of the
Department of Sport, Arts and Culture

266, Bloemfontein, 9300
36 Aliwal Street / Aliwalstraat 36
South Africa / Suid-Afrika
☎ 051 - 4479609 📠 051 - 4476273
www.nasmus.co.za

Incorporating the satellites:	Insluitend die satelliete:
Oliewenhuis Art Museum	Oliewenhuis-kunsmuseum
Freshford House Museum	Freshford-huismuseum
First Raadsaal	Eerste Raadsaal
Wagon Museum	Waenhuismuseum
Florisbad Research Station	Florisbad-navorsingstasie

VACANCY

The National Museum, Bloemfontein invites applications for the following positions:

PESP4 Internships at Design Department. (4 Months fixed term contract)

The National Museum, Bloemfontein, as one of the selected host organisations for the Presidential Stimulus Programme 4 (PESP4), managed by The Artbank of South Africa, is recruiting young people involved in creative arts sector and other design/art support services for this internship. As this internship is a hands-on skills development programme. Successful candidates will be appointed on a fixed term contract for 4 months (full time Museum working Monday to Friday).

Remuneration: A PESP4 monthly stipend of R5 700.00 per month (before statutory deductions)

Please note that only applications from the vicinity of Mangaung and Motheo district residents will be considered.

Requirements

- Recent graduate with a Visual Arts/ Fine Arts qualification or a Graphic Design qualification (**minimum NQF level 6**).
- Excellent knowledge and experience working with Adobe CS design package and knowledge and experience of MS Office will be an advantage.
- Web development/ photography/ videography will be an advantage and must be clearly indicated on CV.
- Experience in display planning and set-up and practical knowledge of museum exhibitions would be an advantage.
- You will be required to assist all Design department staff with diverse tasks relating to the Museum.
- Excellent communication skills and the ability to communicate in English (speaking SeSotho would be an added advantage).
- Enthusiasm and a willingness to learn.

Key Performance Areas

- Assist with the development of permanent and temporary displays.
This includes assistance with sourcing, acquiring and application of art/design skills.
- Assist with lay-out and printing of marketing material.
This includes assisting with all the lay-out, printing, sorting, trimming and binding of marketing material.
- Assist with general photography, including studio work as well as record photography.
- Must be willing and able to perform administrative tasks, including filing, and creating/ updating registers and lists.

Recruitment Details

- **The National Museum is committed to Employment Equity and aims to attract and retain talented individuals to achieve its equity objectives. Therefore people from designated groups, including those with disabilities, are encouraged to apply.**
 - Communication will be limited to the short-listed candidates only.
 - Short-listed candidates will be subjected to a comprehensive selection process.
 - The National Museum is committed to Employment Equity and aims to attract and retain talented individuals to achieve its equity objectives. Therefore people from designated groups, including those with disabilities, are encouraged to apply.
 - The National Museum reserves the right not to fill an advertised position.
 - If you meet ALL the stated requirements, kindly e-mail your application to applications@nasmus.co.za including a covering letter, a comprehensive CV with 3 contactable references, the National Museum employment application form (**obtainable from the National Museum Website**), certified copies of ID and qualifications.
 - Applications not meeting the criteria will be disqualified.
 - Should you not hear from us within 1 month after the closing date, consider your application unsuccessful.

For further enquiries, contact applications@nasmus.co.za.

Application forms available at: www.nasmus.co.za

Closing date: 18 September 2023